

Primer for Planning and Zoning

Website-plancom@boonecountyky.org

Go to the left of the page and click on GO TO CALENDAR.

There you can see all the dates for meetings, although they sometimes have to add dates if they have a lot of business to take care of. Most of the time they will be listed. They usually meet the first and third Wednesdays of the month.

Above the GO TO CALENDAR on the left side is Meeting Schedule and Meeting Details, When you click on Meeting Details, Meeting Dates and Meeting Agendas comes up. Agendas for the next meeting are usually not posted until the Monday prior to the meeting

All meetings are held in the Fiscal Court room at the Courthouse in Burlington. On the left side the livestream of the Business Meeting and Public Hearing can be accessed. The 5 pm meetings are not livestreamed.

The meetings are at 5 (don't always have this meeting), 7, and 7:30.

There are 15 board members. Click on Board Members on the left side of the page to see the listing.

All new business is heard by the full board at the Public Hearings held at 7:30. All for and against can speak, no vote is taken. Everyone who speaks must give their name and address.

If you are against a planned zone change, you need to show up for **all three meetings** with as many people as possible who agree with you. Signs have to be posted 2 weeks prior to the Public Hearing at the site affected. It is good to have a way to connect with as many people affected as possible about all the meetings.

The next meeting in the process is the 5 pm meeting. There are 5 members who only hear the applicant for the board meeting and ask questions, make comments and conditions and vote on the request.

The request then goes before the full board at the 7 pm meeting after the business meeting. The board members receive all the staff information prior to the meeting. The agenda can be viewed online as previously mentioned, but you must attend the meeting to get a copy of all the staff reports that the board members receive. The members can vote on the request or add more conditions that will require the applicant to come back at a later 7 pm meeting, If the board is satisfied that all information necessary is in hand, they can then vote to approve or deny.

Additionally if you cannot attend a meeting or it is a meeting where not everyone can speak, you can email each of the commissioners with your reasons for opposition or approval. Email addresses are listed on the website.

Whatever the vote, the next step is for the applicant to appear before the Fiscal Court. The Fiscal Court reviews the request at 2 meetings. The public is allowed to speak at the first meeting of the Fiscal Court.